

BY-LAWS  
of the  
NEAHKAHNIE COMMUNITY CLUB, INC.  
As amended by the membership: January 21, 2017

**ORGANIZATION** The Neahkahnie Community Club, Inc. is tax-exempt under section 501(c) (7) of the Internal Revenue Code. The permanent address is PO Box 412, Manzanita, Oregon 97130.

**PURPOSE** The primary purpose of this organization is to further the social life of the community, to promote civic improvement and to encourage good development of Neahkahnie.

**MEMBERSHIP** Voting membership is limited to property owners and full-time or part-time residents of Neahkahnie. Former residents, former property owners and adult relatives of current voting members are eligible to join as non-voting members.

**DUES** Membership dues shall be an amount determined annually by the Executive Committee. Membership dues statements shall be mailed to all members and prospective members in January and are due upon receipt.

**MEETINGS** An Annual Meeting of the membership shall be held on a Saturday date in January, as determined by the Executive Committee.- Regular meetings of the membership may be called by the Executive Committee, if necessary, by written notice, email or phone calls to all members. The meeting place shall be designated by the President.

**OFFICERS** Officers shall be: President, Vice-President, Secretary and Treasurer. The role of the President is to preside at all meetings of the Executive Committee and the membership as a whole. The role of the Vice-President is to assume the duties of the President, as needed, and to chair the Events Committee. The role of the Secretary is to maintain membership records and to manage internal and external communications. The role of the Treasurer is to act as Business Manager for the organization, maintain all financial records and submit all Federal and State reports as required. The terms of each officer shall be two years. Any officer may run for reelection for an unlimited number of terms.

**EXECUTIVE COMMITTEE** The Executive Committee shall consist of the four duly elected Officers, the outgoing President, and one ad hoc member from the general membership. The Executive Committee shall meet quarterly. The majority vote of the Executive Committee on any issue shall be considered to express the will of the general membership.

**COMMITTEES** All Committees shall be appointed by the President and will normally serve a one-year term. They can be reappointed for an indefinite number of terms.

**NOMINATING COMMITTEE** The President shall appoint a Nominating Committee prior to the Annual Meeting. The Nominating Committee shall prepare a Slate of the Executive Committee to be presented at the Annual Meeting, at which time further nominations from the floor shall be called for. Officers shall be elected at the Annual Meeting and will take office immediately.

**EVENTS COMMITTEE** The Events Committee oversees two scheduled member events each year. The dates of those events will be announced at least six months in advance. Those events are: (1) The Summer Picnic, to be scheduled for a weekend date in August. This is a family event. (2) The Holiday Party, to be held in early December. This is an adults-only event.

Additional events may be sponsored by the Club at any time by a majority vote of the membership or the Executive Committee. Events shall be open to Members whose dues are current, the members of their families, and their house guests. Members shall be responsible for paying a reasonable fee to cover the costs of family members and guests attending events.

**QUORUM** At all meetings, a quorum shall consist of those attending.

**AMENDMENTS** A two-thirds vote of the Members attending the Annual Meeting or a regular meeting is required to amend the By-Laws. When Amendments are proposed, a written notice and a copy of the proposed amendments must be sent to all members for their consideration 30 days prior to the meeting where the amendments will be considered.